

Mr. John Smith
(416) 777-1111
ABC COMPANY
123 Street
City, Province
Canada Postal Code

HOLD FOR: *Group Name*

SHOW DATES: *Dates*

ATTN: *COMPANY CONTACT NAME (MOBILE NUMBER)*

c/o **Nikki Northern** (Conference Coordinator)

6380 Fallsview Blvd

Niagara Falls, ON L2G 7X5